RESIDENCE HANDBOOK

Georgian Green STUDENT REZ



Georgian Green Resident Handbook & Community Living Standards

WELCOME TO YOUR HOME AWAY FROM HOME!

Living in the Georgian Green Residence is a unique experience and it is our pleasure to welcome you to your new home. As a Georgian College student, living in Residence you have the advantage of meeting many new friends, participating in all sorts of social and educational activities and having the peace of mind of safety and security, as well as, caring staff that are available 24 hours a day.

Your new home at Georgian Green is more than just a place to lay your head at night. It is where lifelong friendships can start and it's where your independence will grow. Your experience is what you make it and we are here to enhance your study experience. We are equipped with fiber optic high speed internet and offer you and your guest unlimited WIFI access which is perfect for completing your studies remotely. Enjoy nearby area amenities and participate in events that will help you to to socialize with your community.

We are committed to ensuring that residence positively influences your academics at Georgian College and would be more than happy to chat with you about any comments and suggestions you may have throughout your stay. The Georgian Green staff is comprised of many peers and individuals that will work hard to ensure that your stay with us will be memorable, where you will meet many new people and create many good memories that will last you a lifetime and hopefully come back to visit after you've graduated.

Best wishes for your school year!
The Georgian Green Team

Georgian Green
STUDENT REZ



Contact Information

Mail is delivered in the evening on weekdays to your suite. If you receive a letter, it will be delivered to your bedroom. If you receive a parcel, it will be held in the RA office and a package slip indicating that you have a parcel will be left with mail delivery under your bedroom door. For stamped outgoing mail you can use the Canada Post mailboxes located across the road from the Residence on Bell Farm Rd.

Dear Mom,

Your Name - C/O Georgian Green Student Residence

Your Room Number - Building Number (140/144/148) (Example - 2B-2 - 148 Bell Farm Rd.)

Barrie, ON L4M 5K5

Social Media

Follow us on social media to keep up to date with important residence information including event updates and details, payment deadlines, RA Job Applications etc.

Instagram: Georgian_green
Website: www.georgiangreen.com

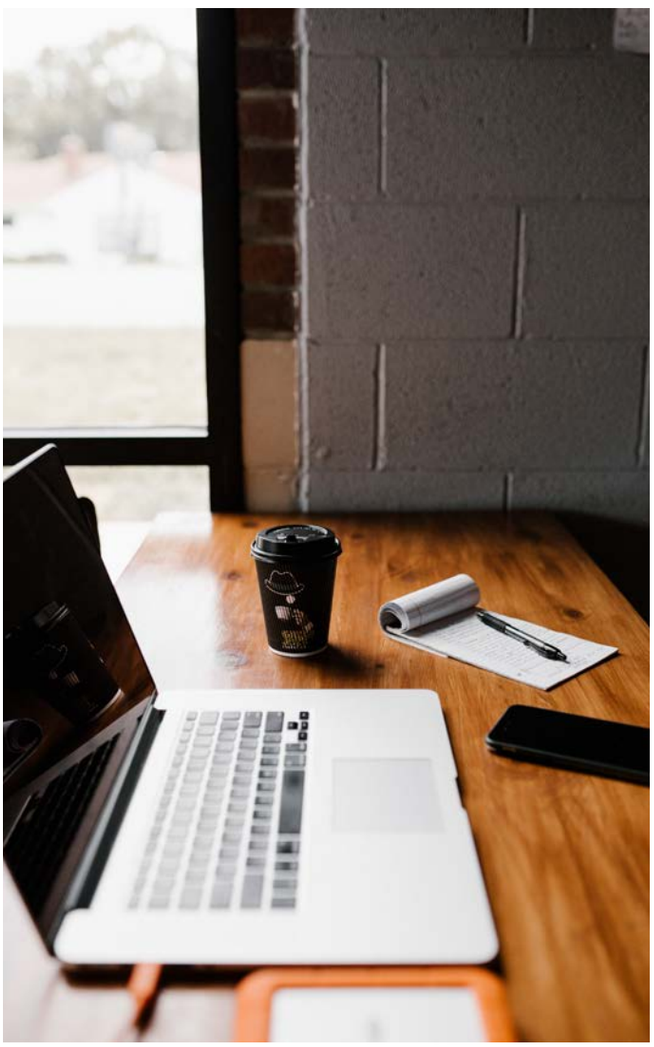


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Residence Life Staff

Our Residence Life staff are available to help residents adjust to all the new experiences that come with post-secondary education, such as how to sign up for classes, what services are available on campus, social activities, and events on campus as well as around town, and much more.

Residence Management

Residence administrators are available during business hours 9:00 AM – 4:00 PM, Monday to Friday. They are responsible for the day-to-day operations of the Residence, the safety and security of residents, visitors and staff, the Residence Life Program and the enforcement of the policies and procedures. They are committed to making your time in Residence a positive and memorable experience that will benefit you for life.

Cleaning Services And Maintenance

Cleaning Services and Maintenance are responsible for the daily cleaning and maintenance of all common areas outside of the suites in the Residence. Maintenance will assess work requests daily and perform repairs on the building and in suites as required. They also conduct daily preventative maintenance to reduce the probability of deficiencies that may cause inconveniences to our residents, guests, and staff.

Resident Advisors (RA)

The role of Resident Advisor is filled by Georgian students who drive the social activities and community building within the Residence. Resident Advisors provide valuable support and guidance to residents, while at the same time acting as a liaison with Residence Management. The Resident Advisors complete nightly rounds of the building and can be found in the RA Office located in the lobby of each building during office hours which will be posted outside each RA office. There are 2 Resident Advisors in each building and are a great resource that possess the tools and knowledge to get you the answers, direction and/ or assistance you need, or can simply be someone to talk to.

Community Advisor (CA)

The Community Advisor is an upper-year or graduate student with significant experience in Residence Life. The CA is a leader, role model, mentor, resource and support to the Residence Advisors and the students in the Residence Community. Their primary role is to foster a community environment that eases the student transition into college and supports the personal and academic success of their students. The CA will facilitate social and educational programs and create a safe, respectful environment throughout the Residence. They will also assist with areas such as roommate conflicts and low-level offences. The CA is an additional resource for students and will work directly with the RA team to provide direction, guidance and support for the students living in residence.

Living In Residence
Move-In Day Procedures

Unless notified otherwise, the first official move-in day commences on the first day of your term agreement • Students will arrive and park in the designated area. • Students will proceed to the designated sign-in area to be checked into the Residence.

At this point the student will: Meet with an RA • Pay all outstanding fees • Ensure all paperwork is completed • Receive a copy of their room inspection form • Students will then unload their belongings from their vehicle and move their belongings into their room. RA staff are available to help students with any questions and throughout the move in process • Your Welcome Bag will be in your room.

Residence Housing Agreement (RHA)

Your RHA is a legal binding housing contract. You agreed to this contract when you completed your Housing agreement, and you would have received a copy via email at that time. The Residence Housing Agreement outlines your financial obligations as well as the rules and regulations we expect you to follow in order to maintain a secure and pleasurable living environment. It is your responsibility to read the RHA carefully and refer to it throughout your stay. If you have any questions regarding the contents of the RHA, please email the Administration office. Please ensure you have a copy of your RHA for your records. If you do not have a copy, please email the Administration team at: info@georgiangreen.com and one will be sent to you.

Room Inspection Form

When you move into residence you are supplied with our Room Inspection Forms that may have been partially completed by the RA staff if time permitted prior to your arrival. Please review the inspection forms thoroughly. You must return this forms completed and signed to the RA the same day you move in. On these forms you are required to note any dirty, damaged, or missing items in your suite. Make sure that all information is filled out and accurate on this form before you hand it in.

You will be charged for any dirty, damaged, and missing assets within your room that you have not listed on the Room Inspection Form, so it is in your own best interest to conduct a thorough inspection.

Insurance

You are responsible for arranging adequate insurance coverage for all of your belongings. The Residence's insurance policy does not cover damage to or loss of your personal items. You should contact your family insurance agent to determine if you are covered under your parent's home insurance and if so, for what amount.



Georgian Green STUDENT REZ

Living With Your Roommates

Things just got real! You will be living with other people, trying to exercise your independence and create a space that is your own. Many students arrive in residence with excitement and some apprehension, especially about the individuals they will be living with. We hope that your experience will be great. Tips for a successful start: a) manage your expectations, b) keep an open mind and c) ask questions to get to know each other. There will be times where stress levels increase, and this may affect relationships and the flow of your suites. Especially during certain times of the year (i.e. exams). It is important to be aware and appreciate these stressful times as you and your roommates may experience some rough spots. It is very important that you communicate about things early so you can begin to understand each other.



Discuss Issues That Will Affect Both Of You

- Cleanliness • Study habits • Sleep habits
- Music preferences and volume
- Sharing personal belongings • Overnight guests



Roommate Success Communication Tips

Food/Shopping

Are you planning to share food? • Consider an agreement about who is to purchase which necessity items and how frequently? (Such as milk, bread, etc.) • Determine a rotation for purchasing groceries • Keep in mind any allergies or dietary needs that you may need to discuss

Responsibilities

Create a list of jobs, or a cleaning schedule to help determine a rotation for cleaning common area and washroom(s) • Determine how often the garbage and recycling will be taken out • Who will bring what cleaning products?

Privacy

Times as to when you may want to have privacy • What will the arrangement be for being equal and respectful of everyone's privacy.

Sharing Of Personal Items

What do you agree to share or not share? (Such as: Dishes, utensils, CDs, books, clothing, paper towel, toilet paper, computers, appliances, etc.) • What do you need to ask permission to use before using? • Set guidelines and limits for sharing

Noise/Study Times

What are acceptable times for having guests over? • How frequently do you plan to study each week? What do you plan to do in the room, while your roommate is studying? How do you plan to promote healthy study habits?
How often in a week can friends come over and how many at a time? • How do you plan to notify your roommate when you expect guests? • Are guests of the opposite sex acceptable? • What is an acceptable volume of things like headset communication for gaming and music etc.?

Overnight Guests

How frequently do you plan to have an overnight guest? • How far in advance do you want to be told about your roommate having an overnight guest? • Are there any limitations to when a guest can or cannot stay over? (i.e. Mid-terms, exams) • Are there any rules that will be enforced to respect each other's privacy while guests are over?

Smoking, Drinking, Drugs

Do you drink alcohol? • What are your drinking habits? • Discuss how smoking, drinking and the use of drugs may affect one another • If any roommate(s) smoke, you may have to discuss ways to reduce residual smell of smoke in the room that remains on clothing.

Parties/Entertainment

How frequently do you plan to party in Residence? • How social are you? • Discuss ways you can socialize which are respectful and allow everyone the same enjoyment of their space as well as the shared common spaces.

Roommate Conflict/Resolution

Roommate Conflict

If you have problems with your roommate, we recommend that your step is to have open communication by speaking directly to the person affecting you. It is not advisable to speak about others without their knowledge as this tends to worsen things. If after you have discussed your concerns with your roommate and the issue is still not resolved our next recommendation is for you speak to your RA. They may be able to help mediate the conflict. If this step is unsuccessful, discuss with your RA escalating the matter and they will involve a senior staff, the CA, or the Residence Manager.

Things To Remember

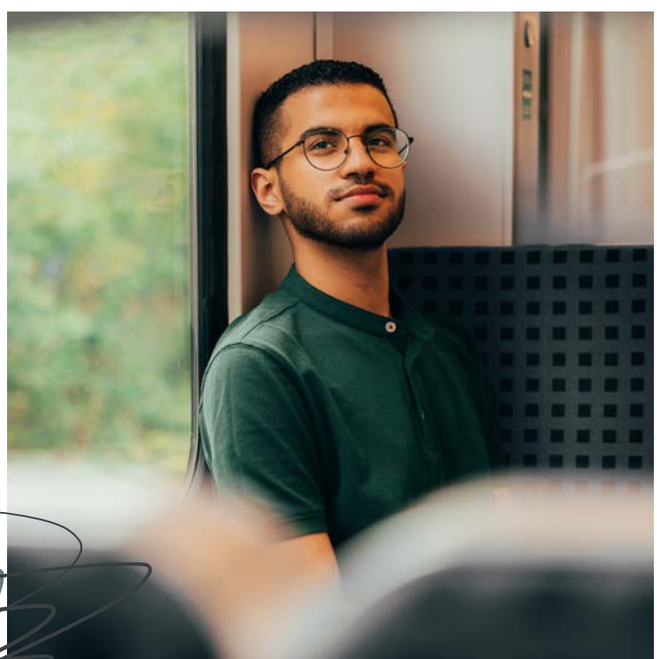
Keep communication lines open. • Be honest about how you feel and what you are thinking. • Be willing to compromise. • Give your roommates the respect, consideration, and understanding you want in return. • Discuss problems as they arise with your roommate(s), not with other residents. • If things change, be sure to let your roommate(s) know. It is normal for your ideas, feelings, or even habits to change - situations change too. • Ask your RA for help if you need it.

Check Yourself

How much do you drink? Smoke? Use Cannabis? Gamble? Feel Anxious? How do you compare to the average college/university student? Take five minutes to fill out this survey and learn a little about your perceptions and habits related to alcohol and other things listed. Once you complete the survey it will give you information that may have a positive impact on your perceptions and habits.
Link: checkyourdrinking.net

Mind Your Mind

Stressed out? Anxious? Feeling down? Or, simply curious to learn more about how to effectively cope with the challenges of student life? This interactive website has games, videos, and multiple resources that will help you cope with some of the things that you may find challenging or stressful while living in residence.
Link: http://mindyourmind.ca/



WHAT TO BRING



What To Bring

Bed linens, towels, comforter, pillows, blankets • Cleaning products: dish soap, mop, bucket, broom, dustpan, rags, etc... Alarm clock/radio • Computer • Toaster, coffee maker, kettle, iron, toaster oven, George Forman Grill, etc... • Laundry detergents and fabric softener • Pots, pans, dishes, glasses, utensils, dish rack, garbage bags etc... • Toilet paper, plunger, shower curtain, first aid kit, and personal hygiene items, etc... • All school supplies required • Gaming system, or DVD/Blu-Ray player.

Appliance Information - See Addendum to Residence Handbook for addtional details

In addition to the fridge and stove that is supplied, you allowed to bring one personal mini fridge into your room. No unauthorized/ other refrigeration appliances are to be brought into the Residence. Open element hotplates, deep fryers, indoor BBQs, and fondue sets are prohibited because of potential fire and health hazards (i.e. hot oil, open elements/flames, smoke). Irons, toaster ovens, Foreman grills, electric frying pan, coffee makers, electrical kettles that are protected by an "automatic shut-off feature" may be used. A visible serial number and a CSA or UL identification tag must be present. Appliances found in rooms that do not have a CSA or a UL identification tag will have to be removed from the residence. NO COOKING OUTSIDE OF THE KITCHEN AREA IS PERMITTED DUE TO FIRE PREVENTION CODE.

What Not To Bring

Animals/pets, not even fish • Weapons: hunting knives, swords, firearms • Hot plates and deep fryers or appliances with open elements • Candles and incense • Kegs of beer, beer bottles, single serving glass containers • Drug Paraphernalia • Hooks or nails that will be placed in the wall • Refrigerators or freezers other than one mini fridge/microwave *Please keep in mind that absolutely nothing is to be pinned, taped, screwed, nailed, or stapled into any wall or furnishing within your Residence at all, including your bedroom.

Decorating Your Suite/Room

Nothing is to be affixed to your window to deface or compromise the general aesthetics of the outside of the building • The only acceptable form of affixing items to walls is the use of sticky tack or 3M Command Strips • You may not decorate the outside of your suite door (unless it is part of an RA event or program) • Decorations should be fire-retardant or flame-proof No Strings of indoor lights or LED strip lights are permitted • Real trees or large floor plants are not permitted in the Residence • Artificial snow is not permitted in the Residence

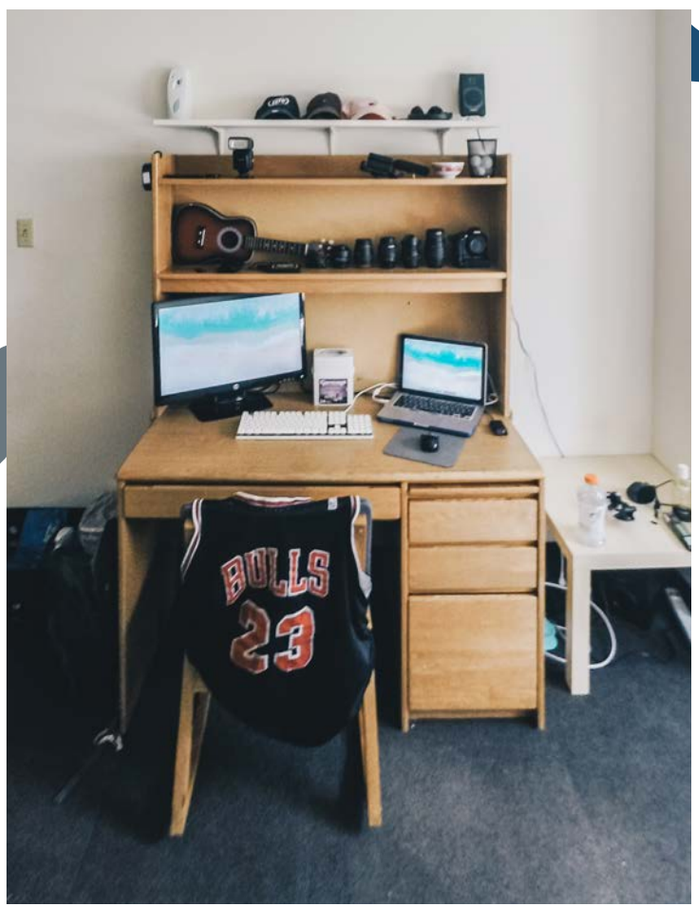
Away From Home

Healthy Living

Being away from home can mean you have to develop a new routine for yourself. It is important to maintain good health by setting new routines and maintaining good habits. Get plenty of rest • Eat a balanced diet • Live a balanced life • Maintain a clean suite to avoid cross contamination of germs etc. Living with others in a Residence environment can make it much easier for communicable diseases to spread. Here are some strategies to help keep you healthy and avoid catching some of the germs that may be prevalent from time to time: • Keep up to date on your immunizations • Wash your hands frequently. Don't share drinks or cigarettes • Limit your contact with others when you are ill • Wear a mask. Sanitize all surfaces and door handles etc., prior to use and after.

Personal Safety

For safety reasons, lit candles, cigarettes, or incense are not permitted in the building. • You risk your life and other's if you tamper with fire equipment. • If you bring friends into Residence, you are responsible for their actions and conduct. Over consumption of alcohol can lead to harm or death. • Illicit drugs are not welcome or tolerated in Residence. • If you are concerned about your safety or anyone else's, talk to the RA on duty. • Always lock your room when you are not there. It is highly recommended that you keep your suite door locked whether you are there or not. • If you are taking prescription drugs, talk to your doctor about the effects of alcohol. • Safe decisions regarding sex require a clear mind. • Alcohol inhibits your judgement, your ability to hear, and to give consent



Winter Break Inspections

Suite and Bedroom inspections will be done during the winter break. Some students may choose to stay during this break and therefore your bedroom will not need to be checked by our team. However, if we have any fire inspections during this time ALL bedrooms and common areas will be inspected.

Please refer to the sample Inspection Checklist to know what you must do prior to leaving for the break. We appreciate your assistance with these items as they help to maintain safety and keep costs lower. Allowing us to continue to be the best priced student residence keeping costs lower for you too.

Winter Break Inspection Checklist

WINTER BREAK INSPECTION CHECKLIST

Room Inspections will take place during the Winter Break.
Please ensure that the following checklist is completed before your departure.

THE WINTER BREAK INSPECTION CHECKLIST IS IN YOUR STUDENT HANDBOOK

✓	TASKS
	Fully clean bedroom and bathroom
	Turn heating/cooling unit off
	Remove all garbage and recycling from your room (This includes alcoholic beverage containers). DO NOT UNPLUG YOUR REFRIGERATOR.
	All perishable food items must be removed from the fridge. (Meats, milk, fruits, vegetables, etc.) Leave refrigerator on.
	All windows closed and secured
	Move all personal items and furniture away from heating / cooling unit
	Turn off all lights
	Unplug your computer. In the event of a storm, this will protect your computer from a potential power surge.

DO NOT UNPLUG YOUR REFRIGERATOR

ROOMS WILL BE INSPECTED WHILE YOU ARE AWAY OVER THE HOLIDAYS FOR GENERAL CLEANLINESS, AND FOR ROUTINE CLEANING AND MAINTENANCE

NOTE: If a Residence Room is left dirty during the holiday break (i.e. Dirty dishes left, garbage left behind, open food, etc.) you may be subject to additional charges payable upon your return to residence.

Personal Responsibility & Residence Security

The Georgian Green Student Residence offers access security from when you first approach the building with the locked front doors at the main entrance. The locked side entrances to each building, to the locked suite door and your locked bedroom door. We believe the safety and security of our students and staff is paramount. To that end, we require all residents to not let strangers or not-residents unaccompanied by a resident into any of the entrances, and we ask that you keep your suite doors locked at all times. You'll also have peace of mind knowing that we have Security cameras and staff on duty 24 hours a day as some of the security features within the residence building.

Safety and security is also the responsibility of every resident. All the safeguards & rules put in place by the Residence Team are for everyone's safety and protection. Disregarding rules by lending keys or letting in unknown persons can only lead to problems. Lock your room and suite door at all times and do not leave your valuables unattended as the Residence is not responsible for missing items.
Do not leave your suite door open at any time. This would include having your door "propped open".



Why Can't You Leave Your Door Open Or Propped Open?

Each suite is equipped with a fire rated door that allows for a barrier if a fire was to happen in Residence. The suite door must be kept closed in order to allow for this barrier to work. Staff will remind residents to close their suite door while doing their rounds or close any unlocked door as required.



Access Keys

When you move in, you will be given a set with 3 keys. Always keep your keys with you as it is your access into Residence, your suite, and your room. The Residence Team is not responsible for letting you in your room if you misplace your keys, however Residents can request that an RA give you access if you've locked your keys in your suite or you can obtain a replacement set through the office. There is a fee payable to the main office if you need to have any keys replaced. So, remember that forgetting or losing your keys is at your expense.

Do not lend your keys to anyone! This is a violation of security, and you will be subjected to disciplinary action.

Mail

Mail is received and kept in a locked RA office. All mail will be distributed by RA staff during their weekly office hours from 6:00-10:00 PM, Monday through Friday.

Parcels

All residents are responsible for ensuring that all delivery services have the correct contact information (telephone number) so they can contact you upon delivery. If the office accepts a parcel on your behalf, a parcel notice will be slipped under your bedroom door. You will then be responsible to collect your package from your respective RA office during the weekdays from 6:00-10:00 PM.

Guest Sign In/Out & Overnight Procedures

All visitors with a vehicle must obtain a visitor parking pass. As the resident, you must visit the RA office in your respective building to get your visitors parking pass. Residents are responsible for their visitor(s) and their actions while they are on-site and must always remain in the company of their visitor(s). Never let in a visitor that you do not know. Guests are permitted up to a maximum of two (2) consecutive nights in a ten-day period. If you wish to host a guest for longer than two (2) nights, please see a manager in advance.

Withdrawal From Residence

If you find yourself in a situation where you can no longer live in Residence, you must speak with the office immediately. You are required to submit an Early Termination Request form at least 5 business days before moving out. You are required to complete a bedroom move-out inspection and will return your keys during this time.

Moving out of Residence early does have financial implications. Please refer to the RHA for an explanation of your financial obligations.

Move-Out

You will be required to move out of the Residence on the last day of your fixed term agreement. Please check your lease term agreement to become familiar with this date as it is rarely the last day of a month. If you decide to remain in Residence after this time, you may be charged a "Move-Out Late" fee of $100.00. Prepare your space as required to complete your move-out inspection. Care must be taken to avoid damage to doors, frames, walls, floor coverings, and any part of the Residence during your move-out. Please note that "24 quiet hours" will be in effect throughout the exam week(s).

Noise

The key to successful Residence living is in cooperation with and respect for other students. The volume of voices, Gaming activity (use of headphones and microphones), TVs, and stereos must be contained within your room at all times.

Quiet Hours - Please note that "24 quiet hours" will be in effect throughout the exam week(s).

Sun to Thurs 11pm - 8am
Fri and Sat 1am - 8am
Exam Period 24hrs



Alcohol & Illegal Activities

Alcohol Use

Alcohol may be consumed only by those persons, whether a resident of the Residence or not, who have attained the minimum age under applicable provincial law and shall be consumed only in such areas of the Residence as designated by the Management. Residents and their visitors who violate this policy may have all alcohol confiscated by the staff and or Management. The Resident accepts responsibility for any damage resulting from the use of alcohol anywhere in the room or in the Residence. Alcohol sold in individual single serving glass containers (i.e. beer bottles, coolers, etc.) or kegs (of any size) are prohibited from entering the Residence and will be confiscated by the Manager. Residents are permitted to bring plastic or aluminum cans into the Residence. As the safety of the Resident and the Residence community is paramount, the illegal use or abuse of alcohol will not be tolerated.

Illegal Activities

While in the Residence, the Resident and the Resident's visitor(s) shall not use, consume nor permit to be used or consumed any illegal, controlled or banned narcotics or substances, or engage in or permit to be engaged in any illegal activity of any kind anywhere in the Residence.

The Resident acknowledges that the Manager or its staff may enter the Room without prior notice (whether the Resident is present or not) if illegal activity has been suspected or reported.
Any Resident charged and convicted under the Criminal Code of Canada as a result of any of the above will have their residency terminated immediately, without any financial compensation to the Resident

Smoking Policy

Smoking is only permitted at the designated areas made available to residents.



Residence Services

Parking

All students parking on residence property must purchase a parking permit from Georgian Green's main office. Residence students will be given a parking permit and a designated parking spot behind the buildings. Residents must have their permit displayed. For short term parking, visitor passes can be written by RA. Visitor passes are valid for the allotted amount of time agreed upon by the RA. Visitor parking permits may not exceed two days.

Equipment Services

Georgian Green has equipment available for residents to rent for a limited period of time. This equipment includes: a broom and dustpan, a mop and bucket, and a vacuum. Residents are required to leave a piece of ID when renting the equipment.

Please Note: Returning loaned items or lockout keys late may result in a late charge.

Laundry

The laundry room is located on the first and fourth floor in each building. The machines are Bluetooth operated through an app called PayRange. Each resident will be required to download the PayRange app and create an account if they wish to do laundry on-site. Residents will load funds onto their account which will grant them access to the machines. Please clean the lint trap before and after every load in the dryer. Be considerate by not using all the machines at once. As well, do not leave your clothes in the machine past the end of cycle



MAINTENANCE

Should you require maintenance to your room of any kind (i.e. electrical, mechanical, heating or plumbing), please contact the an RA during office hours and submit a Work Order. Any Work Order submitted for a bedroom must be signed by the resident.

When tending to maintenance requisitions, authorized residence staff will enter the room (usually between the hours of 9:00am to 5:00pm unless there is an emergency). Plugged toilets and sinks are the responsibility of the Resident to clear. Residents should purchase their own plunger but, in an emergency, you can contact an RA to borrow one of ours if you do not have one.

Damages to the common areas of your room are the collective financial responsibility of both you and your suitemates. Where possible, damages that can be traced to an individual will be billed to that individual only. Damages to the building or property caused by your guests will also be your financial responsibility.

Garbage/Recycling

Students are responsible for removing their own garbage and recycling from their suite. The garbage is picked up by the city and taken to the dump. You must keep your own garbage in bags and take it outside daily or at least once a week to the main disposal bins for the city to pick up. These bins are large metal containers behind our buildings. Please lift the lid and place your bagged garbage directly into the bins. DO NOT leave garbage outside of the bins on the ground or other places. Please care for your environment as loose garbage invites rodents, bugs, and other animals. Please be kind to the environment and rinse out your items to be recycled prior to placing them in the large blue or gray plastic recycle carts also located behind the buildings where the garbage bins are. Recycle the following: plastic bottles, paper, glass bottles, cardboard, magazine, books, newspapers, and food cans at the recycling bins located behind the buildings.

Internet Access

Wireless internet access is available in each bedroom and is included in your residence fees. To plug-in to the World Wide Web, just turn on your computer and click on your web browser. Please contact Cloudwifi at: support@cloudwifi.ca or text them at 226-210-0200 when experiencing Internet connection problems and service concerns.



Emergency Procedures

Georgian Green and the staff are committed to making your
stay at Georgian Green Student Residence as safe as possible. Our well- trained, professional staff is dedicated to working with you to ensure a high level of public safety.

We hope the information below will heighten your awareness of the fire procedures for this building and clarify what is expected of you in the event of a fire alarm. These procedures apply to all occupants of the Residence, including but not limited to students, guests, visitors, Georgian and CLC employees, Faculty, and service providers/contractors.

The Fire Alarm System

The Residence is monitored by a fire alarm system that can be activated by an automatic detector (smoke, or heat) or by a manual pull station. The fire alarm will sound a pulsating alarm notifying residents to evacuate the residence immediately using an appropriate exit path. The main purpose of a fire alarm system is to notify building occupants and officials of a fire emergency. The Fire Department, other required emergency services, Resident Advisors (RAs) and other Residence Staff are also summoned to respond and assist in the emergency. Resident Advisors conduct monthly fire inspection checks to ensure all smoke detectors are functioning correctly

Emergency Numbers Police, Fire, Ambulance - 911

Persons With Disabilities

People with disabilities and/or impairments are encouraged to advise management at the
Residence of their situation if they believe they may need evacuation assistance in the event of a re alarm. It is also strongly recommended that they familiarize themselves with the evacuation procedures and the emergency exits. Persons with disabilities are the best source of information on their condition and needs. When offering or soliciting assistance for people with disabilities, have them direct you on the best way to help.

Mobility Impaired

Unless there is imminent danger, untrained people should not attempt to lift anyone down or up the stairs. If someone uses a wheelchair or can walk but cannot come down the stairs: 1. Follow their directions and assist them to the best of your ability; 2. Direct them or arrange assistance for them to be taken to the nearest accessible exit.

Hearing Impaired

Individuals who are deaf or hard of hearing may not hear audible alarms, so it is important to inform them of what is happening around them. Use the following points to assist: • Gain their attention - tap them on the shoulder, turn lights on/off, wave your hands. • If possible, give them brief, written instructions or indicate through gestures that there is an alarm and that they must evacuate, i.e. point to a re alarm or re-evacuation sign. • If necessary, help them proceed to the nearest exit.

Visually Impaired

People with visual impairments may become disoriented, and may not know where to proceed during an emergency evacuation. Use the following points to assist them. • Gain their attention through vocal or physical methods. • Explain the nature of the emergency. • Guide them towards the nearest safe exit. • While guiding them to safety, tell them where you are going, and advise them of any obstacles, e.g., stairs, change in grade, when going through doors, etc. • Once safe, orient them as to where they are and offer further assistance. • Stay with them until the emergency is over. Do not leave them in unfamiliar territory. If you cannot leave your area, or have taken refuge because of heavy smoke, remain there and: • Dial 911 and give Barrie Fire Services the building address and your location including the floor and room number • Seal all cracks where smoke can enter, using a wet towel or sheet if possible. • Keep low to the floor if smoke enters the room. • Move to the most protected area of the room preferably near a window (if applicable) so you can signal fire fighters by waving a piece of clothing or other material to get their attention. • Wait to be rescued. Remain calm. DO NOT panic or jump.

False Fire Alarms

Causing false fire alarms is a crime and can cause serious injury or death as they delay fire-fighters' response to victims of real emergencies elsewhere. This crime also disrupts the normal operation of the Residence, incites undue fear in those who have young children who may be on site, and contributes to complacency toward future alarms and evacuations.

Everyone is asked to assist us in stopping false fire alarms. If you have any information please report it to the Administration office, Barrie Fire Services, Barrie Police Services or Crime Stoppers. Rewards for information leading to the arrest and conviction are available from Crime Stoppers and Georgian Green Student Residence. To help deter false alarms video surveillance has been installed in specific locations. If you see anyone tampering with pull stations or any fire equipment, please contact Administration office immediately.

Alarms/Smoke Detectors

Residence suites are equipped with two types of alarms, both an audible smoke detector and a heat detector.

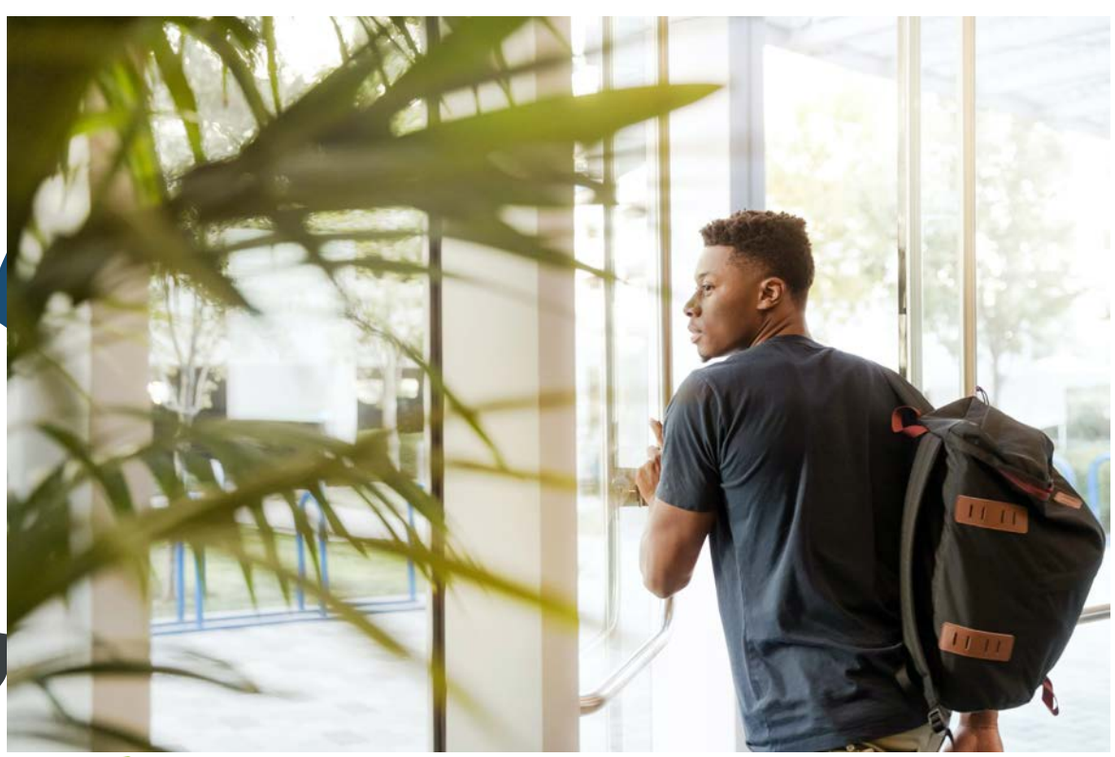
The smoke detector is activated by minor smoke within the suite. Once the smoke detector has been triggered, only the alarm within the suite will be activated. Do not open the door to the hallway. Open your windows and bathroom door to clear the smoke from the room. If the smoke is serious, exit the room and inform the front desk.

The heat detector is set off by excessive heat within the suite. Once the heat detector has been triggered, it will set off the main building alarm, and everyone must evacuate the Residence.

The Residence hallways are equipped with a smoke detector/heat sensor. Minor smoke or excessive heat will activate the building alarm. Everyone must evacuate the Residence immediately. If someone activates the building alarm; under the Provincial Fire Code, a fine will be applied. The Fire Department has a zero tolerance regarding smoke alarms that are tampered with. Please note the Residence staff will be testing the smoke detector regularly in your suite. Testing the smoke detector ensures that it has not been intentionally disabled. Any occurrence could result in disciplinary sanctions from Management and/or a charge under the Fire Protection and Preventions Act with a **maximum fine of $25,000.00**.

Health Emergency Procedures

Take the proper steps if you or a friend needs emergency health care while in the Residence. Call 9-1-1 and request an ambulance. Provide them with your name, address, room number, location, and brief details of the problem. This will allow them to direct emergency service personnel to you as quickly as possible. Remember that all Residence staff can be contacted to also assist you 24 hours a day. Put your safety first!




Georgian Green
STUDENT REZ
corner
bakery

Energy & Waste Reduction

We at Georgian Green are dedicated to saving energy and helping the environment. Because of rising costs of energy and depletion of natural resources we are trying to be a more energy efficient/conscious property. Please read over these tips and try to put them to use.

Heating & Cooling

To save money on heating costs, reduce the temperature when you're away. • Keep blinds, shades, and drapes closed during the hottest part of the day in the summer. (And open blinds on sunny winter days!). • Turn off the AC when you leave for the day. Contrary to popular belief, this method uses less electricity than having

Water

Let us know if your faucets are leaking – the little drips can add up. For example, a running toilet or a dripping tap.

Refrigerator

Set the temperature for only as cold as you need. • Don't overfill the refrigerator, as this blocks air circulation. • Conversely, a full freezer will perform better. • Allow hot foods to cool before putting them in the refrigerator.

Common Kitchen - All cooking must be done in the kitchen only.

When using the stove, be sure to put lids on pots in order to keep the heat in the pot. • Use an electric kettle or microwave to boil water – not the stove, which is less efficient. • Don't use a bigger pot than you need and match it to the right size element. • A general rule: for smaller cooking jobs, use smaller appliances (i.e. instead of the stove, use the electric kettle, toaster oven, or microwave). • Microwave ovens use up to 75% less energy, so whenever possible use a microwave instead of your stove or oven.

Clothes Washer

Run full loads whenever possible but don't overload the machine. • Try using cold or warm water, instead of hot water. Hot water shrinks and fades your clothes and wears them out more quickly.

Clothes Dryer

Separate loads into heavy, medium, and lightweight items – lighter loads will take less drying time. • Clean the lint filter after every load. A clogged lint filter can increase energy use up to 30%, and may be a fire hazard.

Miscellaneous

Computer and related components such as gaming systems use electricity even when they are not in use. • Plug each computer component into a surge protector that can be shut off • Less energy is consumed when electronic systems are turned on and off (as often as required) then when left on over time.



Lighting

Turn off lights whenever you leave a room or don't need them, even for just a few minutes. • Opening your blinds is a free way to brighten up a room. • Keep light fixtures clean – a cleaner fixture is a brighter fixture. • Contrary to popular belief, less energy is consumed when lights are turned on and off as you come and go than if a light is left on all the time.

Help Save Energy!

1. Turn off lights when you leave. 2. Turn off televisions, computers, and radios when you leave.
3. Turn thermostat down or off when you leave.4. Conserve water wherever possible. 5. Use windows and blinds for natural lighting and climate control.

Recycling

Recycling is important for a lot of other reasons. Every recycled glass jar, pop can or newspaper helps to protect the environment. For example: • using recycled paper to make paper products requires 65 per cent less water; • recycling 1 tonne of newsprint saves 19 trees; • recycling 1 tonne of glass reduces the equivalent of 1,057 kilograms of carbon dioxide emissions (carbon dioxide is one of the greenhouse gases which causes global warming) • recycling 1 pop can saves enough energy to power the average television set for 108 minutes.

What Can I Recycle?

1. Metal cans 2. Glass jars and bottles 3. Plastic containers 4. Aluminum trays and foil
5. Newspapers, magazines, books, phone books 6. Milk and Juice cartons 7. Cardboardrd

What Can't I Recycle?

1. Coffee cups 2. Styrofoam 3. Dishes 4. Plastic tubs used for leftovers.



Frequently Asked Questions

Q: How do you match up roommates?
A: Everyone who is accepted into residence must fill out a Resident's Info page. This contains various questions, including how social you like to be, your interests, and sleep habits. Based on these profiles, we place you with a roommate of the same gender with similar interests. If you have a friend who will be living in residence, there is an option to request him or her. If you both request each other, we will attempt to place you in the same suite.

Q: How many spaces are there in Residence?
A: There are approximately 257 spaces available at the Georgian Green Student Residence.

Q: Can I visit the Residence?
A: Stop in anytime! Our staff would be happy to give you a tour of the rooms and all the
facilities, and answer any questions you may have.

Q: What is included in my room?
A: Your room is furnished with a bed, desk, dresser, and closet space for your clothes, as well as wireless internet access.

Q: What do you need to bring to residence?
A: You will need to bring bedding and pillows, personal hygiene products, dishes, and towels. Pots and pans for meal preparation. You will also need any personal items such as a computer, gaming system, alarm clock, games, books etc…

Q: Can I bring additional cooking devices?
A: All cooking devices MUST have automatic shut-off and MUST NOT HAVE AN OPEN ELEMENT (for example hot plates and indoor grills are not permitted).

Q: How will I know what is going on in the residence?
A: Your Resident Advisors (RA) are always organizing events that are educational as well as events that are strictly for fun. These events allow you to meet people in your new community. Checkout Bulletin boards located on at the front of each building, TV screens, ask your RA's and let your RA know what type of activities you would like to see in Residence.

Q: What if it gets very loud in residence while I'm sleeping or studying?
A: If you are disturbed at any time of the day or night, before contacting the RA, please try to calmly and maturely talk to the resident(s) who is/are causing the disturbance first. Get to know your neighbours and build a respectful community. If the disturbance continues notify the main office or the RA will help you reach an acceptable volume by speaking to the resident(s). At the same time, remember to be reasonable with the level of volume you produce as well.

Q: How do I extend a term for Residence?
A: Extend for residence by contacting the main office as soon as possible. Management will send out emails with all the important dates for applications.

Q: How do I become a Resident Advisor?
A: Contact the main office or Community Advisor for more information.



Residence Community Living Standards

The residence community is a place that promotes a safe and peaceful environment that supports the academic success of Residents as well as their personal and social development. We aim to ensure that it is inclusive, responsible, and respectful. The Residence Community Living Standards (RCLS) has been created in consultation with students and staff at colleges and universities across Canada to ensure the residence environment achieves this goal.

Within the RCLS, the following items are discussed and defined: 1. Objectives of the Residence Community Living Standards (our goals for the community) 2. Rules that Affect You in Residence (residence rules and policies) 3. Residence Citizenship (your rights, responsibilities, and privileges) 4. Offences and Sanctions (rules and consequences) 5. Judicial Procedures and sanctions (incident reports, meetings, and corrective actions)



1. OBJECTIVES

To create a safe, secure, responsible, and respectful community by outlining the positive standards of behaviour expected within the residence community and holding Residents and their Guests accountable for behaviour that violates these standards and encouraging Residents to resolve their community living issues in a mature fashion. • To create an environment conducive to academic success by promoting behaviour among Residents and their Guests that creates an effective learning environment.

To create an environment conducive to personal growth and development by educating Residents about the effect that their choices may have on themselves and others around them and providing Residents with an opportunity to learn from their behaviour.

To create a fair environment by following the Principles of Natural Justice and Procedural Fairness and clearly defining the standards and processes that Residents, Guests and Staff are expected to follow.

2. RULES THAT AFFECT YOU IN RESIDENCE

Residence policies and procedures are related to where and how a student lives in Residence at Georgian Green. These are detailed in the RCLS.

Municipal, Provincial and Federal laws and by-laws are related to you being a citizen in the city, province, and country. The standards outlined by Georgian Green Student Residence informed by these laws. Georgian Green Staff aim to ensure that all of these standards of behaviour are respected and maintained. If you have questions about Residence policies and procedures, please contact the Manager.

Scope & Application

The RCLS applies to all Residents and their Guests. They are in effect: (a) on Residence property,
including in all Residence buildings and the grounds of the Residence; (b) at off-campus events sponsored by Residence or a recognized student leadership groups in residence; (c) when the conduct of a Resident has a substantial link to Georgian College, direct implications for the proper functioning of Residence; the well-being of Residents; the educational mission of Georgian College; or the interests or reputation of Residence and/or Georgian College. This includes any behaviour observed or carried out through an online medium, by using text, audio, video, or images, including but not limited to Facebook, YouTube, and Twitter will be treated as an Offence detailed within these standards.

Authority

The RCLS is intended to be clear to all readers. If you have a question, consult Residence Management, as they have the authority to interpret the Standards.

The RCLS attempts to identify a range of behaviours that constitute Offences. Residence reserves the right, in extraordinary circumstances, to identify and sanction conduct that may not be specifically described, but which clearly does not support the stated Objectives of the RCLS or Georgian Green policies.

Protection Of Privacy

Residence respects the privacy and personal information of residence students and will comply with the Freedom of Information and Protection of Privacy Act regarding the gathering, retention, safeguarding and disposal of personal information.

All concerning behaviours and allegations of offences documented in Incident Reports will be made available to the Resident, Residence Staff, and Management upon request.

All Residence reports, files, and records, both paper-based and electronic, will be kept for a period of seven (7) years after the termination of the Student Residence Agreement.

3. Residence Citizenship

You are a citizen of the residence community and a student at Georgian College. You therefore have certain rights and responsibilities. Your privileges are yours to maintain by respecting the rules of Residence and Georgian College. Rights should NOT be confused with Privileges.

As a good citizen of our Residence Community, you acknowledge in a responsible way your rights, responsibilities, and privileges as well as the rights, responsibilities, and privileges of others. We hope that you participate in the community in a positive way, and you do your part to create and maintain an environment that encourages academic success and social growth.

Residents' Rights

Within the Residence Community you, as a Resident, have the right to: (a) enjoy the rights and freedoms recognized by law, subject only to restrictions that ensure the welfare and advancement of the Residence Community, as detailed in the RCLS, (b) be free from discrimination, on the basis of race, ancestry, religious beliefs, physical ability, marital status, colour, place of origin, gender, mental disability, family status, source of income, age or sexual orientation, (c) enjoy an atmosphere intended to remain free from behaviour which is reasonably interpreted as unwelcome; including (but not limited to) remarks, jokes or actions which demean another person and/or deny individuals their dignity and respect, (d) study, work, read and sleep in your unit/suite/room without undue interference from unit-mates or others, (e) occupy your assigned unit/suite/room and use its furniture, effects and services, (f) expect that unit/suite/room-mates will respect your personal property, (g) expect reasonable cooperation from others when you are sharing common rooms/facilities, (h) live in a clean environment, requiring a joint and equitable effort from you and your unit/suite/roommates, (i) reasonable privacy from unit/suite/roommates or others, (j) have your concerns considered by Residence Staff, (k) have all reported offences investigated in a reasonable amount of time and efficient manner, (l) expect confidentiality from Residence Staff with regards to all personal and student conduct related information.

Residents' Responsibilities

With your rights come corresponding expectations of behaviour within the Residence Community. As a Resident you have the responsibility to: (a) read, understand and abide the Resident Housing Agreement and the Student Handbook, (b) recognize the authority of all Residence Staff acting in the scope of their position and to be responsive and cooperative in all dealings with them, (c) treat with respect, civility, courtesy and consideration all Residents, Residence Staff, and Management and conduct yourself in a way that permits them to be successful academically and/or perform their duties.



Take all actions associated with good citizenship, including reporting violations of Residence policies, and taking all reasonable measures to ensure the safety and security of the Residence Community, (e) seek help or resources to protect and ensure your personal health, safety and wellbeing, including addressing issues of self- harm which have the potential to occur by action or neglect, including self-abuse, eating disorders, suicide attempts, under-age drinking, alcohol abuse or negligence related to health, hygiene or medications, (f) attempt to resolve unit/suite/room/community problems on your own before you ask your RA to assist you in this process, (g) conduct yourself and contribute in a positive and productive way to the Residence Community through active participation, (h) respect the rights, privileges and privacy of your unit/suite/roommates, work with them cooperatively to keep your unit in a clean and tidy condition, (i) respect the rights, privileges and property of all other Residents and their Guests, and of the neighbouring community, (j) take full responsibility for the conduct of Guests, accompany them at all times within the Residence Complex and ensure that Guests are aware of, and abide by, Residence policies, (k) conduct yourself in a way that ensures the Residence facilities and grounds are kept in good condition, including keeping your assigned room and suite common areas in a clean and sanitary condition, (l) secure your personal property and obtain personal contents insurance, (m) permit Residence Staff and emergency responders entry when there is a reasonable apprehension of danger or harm, or for the purpose of inspecting the condition of the unit/suite/room and its contents, (n) be solely liable to Georgian Green for any loss or damage to your room and its furniture, telephone and effects of Georgian Green; liable for loss or damage to the public facilities, furniture and equipment of the Residence, including stairways and lobbies; and liable for any damages caused by Guests.

Students' Privileges

Privileges enhance the lifestyle in Residence because they add to the pleasure of the academic and social experience. Privileges are granted to Residents upon arrival, based on the principle that Residents are expected to conduct themselves in accordance with the RCLS. There is an important difference between Rights and Privileges. You can expect your Rights to be respected all the time, and you can maintain Privileges with behaviour in accordance with our RCLS. Privileges can be taken away through the judicial process if conduct does not comply with our RCLS.

It is a privilege for you to: (a) live in Residence, (b) use the Common Areas and Facilities and their furniture, equipment, effects, and services, (c) have unit/suite/room assignments to live with your friends, (d) to live in Residence in future years, (e) consume alcohol within your assigned unit/suite/room or as a Guest in another Residents unit/suite/room, and only if you are of the legal drinking age.
(f) use sound broadcast equipment approved musical instruments or computer speakers or sub-woofers, (g) invite and host Guests in Residence, (h) be a Guest in areas outside your assigned room/unit/building and/or enjoy access to the Residence Complex, outside your assigned room/unit/

building, (i) participate in events and activities facilitated or sanctioned by Residence.

4. OFFENCES & SANCTIONS (the Rules & the Consequences)

An OFFENCE is any unacceptable conduct, actions or neglect that violates the Resident Housing Agreement or any Georgian Green policies. Offences are described and classified based on three levels of increasing severity. Sanctions are the consequences for offences, which are described in detail in subsequent sections of the RHA. At each level of offence and/or after repeated.

Level 1 Offences:

Actions that interfere with the rights of another individual or community to the peaceful use and enjoyment of their space in residence.

Level 2 Offences:

Actions that create a significant nuisance and/or disturbance to an individual or community and/or repeated level one violations.

Level 3 Offences:

Actions that endanger the saftey and security of an individual; significantly compromise or damage personal or Residence/ Georgian College property; attack the dignity/integrity of an individual; contravene the laws of the land; and/or repeated level two violations. Any Level 3 Offense may warrant an eviction.

Offences

The offences listed in the Student Handbook summarize policies stated in the Resident Housing Agreement (RHA) and are found to be consistent with Georgian Green policies and values. Where applicable, reference is made to these policies.

1. Advertising, Soliciting, Campaigning & Selling

Note: Residents or other community members who wish to campaign or advertise activities associated with the Residence or Georgian College are required to speak with a Residence Staff member to seek permission to do so.

a) Displays in windows or other prominent places that are not in observance of Canadian law and the principles supporting those rules, College Policy or the RCLS (i.e. promoting alcohol, illegal substances, pornography, or other inappropriate activities or messages).

b)Unauthorized advertising, soliciting, promoting, or selling of products, events, and services in Residence. c) Unauthorized campaigning in residence. d) Operating a business out of your residence room.

2. Alcohol

Alcohol is only permitted to be consumed in individual residence rooms/suite. The legal drinking age in Ontario is 19 years.

Level 1

a) Open alcohol, where prohibited. Alcohol is only permitted to be consumed in individual residence rooms/suites. b) Possession of single serving glass containers (i.e. beer bottles, coolers). c) Possession of drinking paraphernalia. Examples of drinking paraphernalia include funnels and beer bongs. d) Possession of 'common source' large volume alcohol containers. A large volume alcohol container is defined as: (a) a container that holds more than 500mL of beer or (b) a container that holds more than 1.18L (40 ounces) of any type of alcohol other than beer (such as wines and spirits). Examples of 'common source' alcohol containers include kegs, mini kegs, and Texas Mickey's.

Level 3

e) Consumption of alcohol by Residents and Guests under the legal drinking age or those on alcohol probation. f) Drinking games or promotion of a social function which has the consumption of alcohol as its central focus or purpose, because these activities promote irresponsible and dangerous alcohol consumption. g) Imposing the physical effects of intoxication on the Residence Community, for example vomiting, passing out, aggressive or significantly disruptive behaviour, or needing medical assistance. h) Making or selling alcohol in residence. i) Purchasing or supplying persons under the legal drinking age with alcohol.

3. Cannabis

In Ontario, a person must be 19 years of age to legally purchase or consume cannabis. As per the Canadian legislation, cannabis cannot be consumed in public, including on residence or campus grounds. The Residence building is a smoke-free environment where smoke or combustion in any form are prohibited (including smoking and vaping). Residents who are in possession of cannabis must store their cannabis in a sealed container. Note: Students who require accommodations for possession and/or use of medical cannabis that may contradict Residence policies must submit a formal request to Residence Management prior to acquiring/using medical cannabis in residence.

Level 1

a) Careless or unsafe storage of cannabis or cannabis products that causes or has the potential to cause harm or disturbance to the community, (e.g., excessive odour, mould, etc.).
b) Consumption of cannabis or cannabis products in unauthorized areas (e.g., lounges, hallways, common spaces, etc.).

c) Attending Residence Orientation under the influence of cannabis.

Level 2
d) Smoking, vaping, or producing the odour of cannabis in Residence or on Residence grounds.
e) Growing cannabis and/or producing cannabis substances in Residence (e.g., edibles, hash oil, etc.).
f) Possession of more than 30 grams of dried cannabis (one ounce) or equivalent, in Residence.
g) Imposing the physical effects of intoxication on the Residence community.
h) Influencing, forcing and/or promoting the consumption of cannabis by a resident and/or guest on another.

Level 3
i) Consumption or possession of cannabis by Residents and guests under the legal age, or those on cannabis probation.
j) Purchasing for, or supplying persons with, cannabis or cannabis substances whom are under the legal age.
k) Consumption games or promotion of a social function, activity or contest in which the consumption of cannabis is either the primary focus or used as a penalty, typically in response to a specified cue or prompt.
l) Possession with the intent to sell, and/or selling cannabis or cannabis substances in Residence.

4. Cleanliness

Level 1
a) Littering b) Failure to keep your Room in a clean and sanitary condition. c) Improper disposal of refuse, including leaving garbage bags outside of your Room.
d)Collection of empty containers, bottles or cans that is judged by Residence Staff, for sanitary reasons, to be beyond recycling purposes.

5. Damages & Vandalism

Level 2
a) Marking any surface through action or neglect, that is not deemed normal wear and tear. b) Actions or neglect that leads to or has the potential to lead to damaging, offensive, or harmful problems in Residence, including water damage, odours, and insect/rodent infestation. c) Failure to keep your furniture, fixtures, and appliances in a good state of repair.

Level 3
d) Behaviour that causes or has the potential to cause significant damage through action, carelessness, or negligence. e) Willful damage, vandalism, graffiti, or neglect that leads to damage to the residence.

6. Disruptive Behaviour

Level 1
a) Throwing, dropping, kicking or knocking objects from/ at residence buildings, windows, or stairwells, whether intentional or unintentional. b) Participating in physically active games or sports inside Residence which could disturb Residents, Staff or the surrounding community or cause damage to facilities or personal injuries.

Level 2
c) Creating or permitting behaviour in Residence which is a nuisance or annoyance to Residents, Residence Staff, the surrounding community, or to the supplier of services authorized by Residence or Georgian College.
This includes pranks/raids or similar actions that could be damaging to personal, Residence or Georgian Collegial property or reputation. 6) Facilities and Furniture

Level 1
a) Removal of furniture, appliances, window screens or other fixtures from assigned rooms/units and placing them elsewhere.

Level 2
b) Alteration or renovation of Rooms, furniture, or equipment.
c) Installation of unauthorized furnishings, equipment, or devices. This includes internet, phone, and cable. d) Failure to keep access clear to electrical panel, heating unit and maintenance access.

7. Visitor(s)

1. While each guest is in the Residence, the Resident must always remain in the company of the guest. 2. Guests are permitted up to a maximum of two (2) consecutive nights and no more than ten (10) nights in anyone (1) given month. 3. Guests should not in any way interfere with the rights of a roommate or other Resident to privacy, access, sleep, or study at any time or anywhere within the Residence. 4. A guest is any non-resident of the Residence building, or any resident of the building visiting within your residence suite. Anyone (non-resident or resident) who is invited to, accompanied on, accepted, or admitted to the residence property is deemed to be a guest of that Resident. 6. Failure to be present does not mitigate or relieve the Residents responsibility for their guest's behaviour. Residents are responsible for their guest's behaviour whether they participated in, condoned or were aware of that guest's behaviour or not. The specific sanction(s) will be determined by the list of possible sanctions for the offence(s) committed by the guest. 7. The Residence reserves the right to call a parent/ guardian in the event of a medical emergency or due to behavioural conduct.

Level 1
a) Failure of Resident to be with their Guest at all times in Residence. b) Permitting a guest to stay over the limit of two (2) nights consecutively or ten nights (10) in any given month (1) without approval from management.

Level 2
c)Living or permitting someone else to live in a room/unit without an approved assignment from Residence.

Level 3
d) Hosting a guest who is in violation of any RHA sanction including alcohol, illegal substances, respect and cooperation, disruptive behaviour, harassment and discrimination, noise

and quiet hours, weapons, smoking etc. All residents are responsible for the actions and behaviours of guests signed in with them at all times while in the Residence.

8.Harassment & Discrimination

Every individual has a right to a safe, respectful environment that is free from attacks on their dignity/integrity. Harassment is defined as any attention or conduct (oral, written, graphic, electronic, or physical) by an individual or group who knows, or ought to reasonably know, that such attention or conduct is unwelcome, unwanted, offensive, or intimidating. Bullying and hazing will be considered harassment under this policy.

Level 2 & 3
a) Failure to abide by Georgian Green Policies b) Any conduct that could be deemed as bullying, including cyber bullying, or bullying on social media be it via a group or an individual c) Any statement, action, or display that could be deemed as inappropriate or derogatory towards an individual or a group.

9. Illegal Substances

Note: Any observations about the behaviour, speech, odour, or physical surroundings of an individual that cause suspicion of illegal activity will be investigated and/or reported. Under the principles of the Standard of Proof, repeated suspicious behaviour pertaining to illegal activities may result in the Residence applying the full measures of discipline outlined below.

Level 1
a) Possession of paraphernalia associated with the use of illegal substances.

Level 3
b) Possessing, using, making, selling or being under the influence of an illegal substance in Residence. Any behaviour or activities that contravene the laws of the land (i.e. gambling)

10. Noise and Quiet Hours

Noise levels at any time should not detract from any Residents ability to pursue academic endeavors or to enjoy a peaceful living environment. An individual's right to reasonable quiet supersedes another's right to make noise. The following items are prohibited: large musical instruments (i.e. drum sets), surround sound systems or noise producing devices such as sub woofers and PA systems.

Consideration Hours are in effect 24 hours a day, 7 days a week.

Quiet Hours are observed in Residence: Sunday to Thursday: 11:00pm – 8:00am; Friday and Saturday evenings: 1:00am – 8:00am.

Exam Quiet Hours begin at 11:00pm on the Friday evening before the final examination period, which means quiet hours are extended to 23 hours a day. Residence will define a Relaxed Hour during the evening when programming by Residence Staff may occur.

As a general rule, noise from your room/unit that is audible outside your room, including in hallways, common areas, neighbouring units or buildings, will be addressed by Residence Staff during quiet hours.
a) Non-compliance with Consideration Hours or Quiet Hours. b) Possession of large musical instruments. c) Use of musical instruments or sound equipment.
d) Non-compliance with Exam Quiet Hours. e) Excessive noise that interferes with the academic work of Residents and/or significantly disturbs the residence community and/or our neighbouring communities.

11. Pets

a) Keeping any animal or pet in residence.

12. Respect and Cooperation

b) a) Failure to respond to the written or verbal direction of Residence Staff. b) Demonstrated lack of respect, civility, courtesy, or cooperation with a member of the residence community, including residents, visitors, residence staff, and Georgian Green Staff. This includes inappropriate and/or offensive language. c) Failure to provide identification or providing false identification when asked from a residence or Georgian Green Staff. d) Providing a false report of an incident or impeding an investigation.

13. Restricted Areas & Unauthorized Entry

Level 3
a) Unauthorized entry into restricted areas of Residence, including rooftops, basements, utility rooms, offices, etc. b) Entry into another Residents Room without the consent of that Resident.

14. Safety, Security & Fire Prevention

Level 1
a) Propping open a fire door, which includes room doors. This may include using the deadbolt or another item to prevent it from locking and/or to hold the door open. b) Improper use of an emergency exit. c) Entering and exiting of Residence through windows.

Level 2
d) Possession or use of candles, incense, lava lamps, flame cooking devices, cooking anywhere expect for the kitchen (e.g. in bedrooms), indoor BBQ's, deep fryers, and the like are prohibited. e) Covering or removing smoke and/or heat detectors. f) Blocking hallways, stairwells, exits and access to fire safety equipment. g) Permitting entry of any individual (Resident, non-Resident or other) into Residence, either by opening a door or giving Residence keys or swipe cards to that individual. h) Overloading or tampering with electrical systems. i) Tampering with video surveillance equipment or systems

Level 3
j) Possession or use of explosive or flammable material (i.e. firecrackers, fireworks and barbecue propane tanks). k) Discharging, tampering with, covering, or operating any fire

prevention or detection equipment for any purpose other than the control of a fire. l) Actions or neglect that leads to a fire. m) Failure to evacuate during an alarm. n) Careless driving on Residence grounds.

15. Sexual Violence

Sexual Violence is a broad term that describes any violence, physical or psychological, carried out through sexual means or by targeting sexuality. This violence takes different forms against another person without their consent. This includes but is not limited to sexual assault, sexual harassment, stalking, indecent exposure, voyeurism and sexual exploitation. Note: The Institution's student code of conduct and other policies regarding sexual violence will take precedence over the Residence Community Living Standards.

Level 3
a) Any behaviour deemed to be sexual violence.

16. Smoking

Level 2
a) Smoking in residence is not permitted, including but not limited to the use of cigarettes, e-cigarettes, and vaporizers. b) Smoking in an outdoor location on residence grounds is not permitted by Residence. Note: Georgian Green requires that smoking be conducted in authorized designated smoking areas. Smoking anywhere else is prohibited, especially next to windows, entrances and exits.

17. Technology Misuse

Level 2
a) Failure to abide by Georgian Green technology and internet policies.

Level 3
b) Interference with the technology of the Residence or another Resident. c) Copyright infringement (i.e. illegally downloading music, movies or other media using the Residence internet connection).

18. Unauthorized Activities

Note: All organized events, activities or gatherings that have the potential to cause a disturbance or involve alcohol must be approved by Residence Management to ensure compliance with liquor, fire safety, noise and other applicable policies. that live in the room plus 2 Guests each.

Level 2
a) Any gathering over the maximum capacity of a residence room. b) Any organized event, activity or gathering that has not gained the approval of Residence Management.

19. Unauthorized Articles & Theft

Note: Only refrigeration appliances supplied with the Room are to be used. No others are to be brought into the Room. Irons, toaster ovens, coffee makers, electric kettles protected by an automatic "shut off" may be used. Each resident must identify and register their appliances with the front desk.

In order for appliances to be approved for use in the Residence, they must bear a visible serial number and a CSA or UL identification tag.

Level 1
a) Possession of equipment, keys, appliances, furnishings, or decorations not authorized by Residence.

Level 3
b) Theft or possession of stolen property.

20. Violence & Aggression

Note: In violent or potentially violent situations residents are strongly encouraged to go to a safe place or vacate the premises if it is safe to do so and call for assistance.

Level 3
a) Any communication or behaviour that is perceived as offensive, abusive, aggressive, or threatening.
b) Any physical aggression or violent behaviour (consensual or not) that causes or has the potential to cause physical or emotional harm. These behaviours include, but are not limited to: sexual assault, hitting, punching, slapping, kicking, pushing, pulling, bullying, stalking, fighting, retaliation and threats of violence.

21. Weapons

Note: A weapon is defined as any device that is designed for (or could be used for) the purpose to intimidate, threaten, harm or kill. Examples of weapons include and are not limited to handguns, rifles, air guns, pellet guns, paintball guns, BB guns, crossbows, swords, hunting knives, fishing knives, martial arts weapons, brass knuckles, replica weapons, or any other prohibited device as defined in the Criminal Code of Canada.

Level 3
a) Possession, storage, use or threatened use of a weapon and/or replica weapons.

SANCTIONS

Sanctions are consequences for behaviour that violates the RCLS, Student Residence Agreement, or Georgian Green policies. These sanctions are explained in detail, including any relevant deadlines or payment information in a Decision Letter written by Residence Staff. Sanctions are intended to be primarily educational and restorative in nature. Sanctions may be used independently or in combination for any single violation. Repeated and/or multiple violations shall increase the severity of sanctions applied, as determined by a resident's point total. In most circumstances, the following range of sanctions may be assigned to residents at each tier of cumulative point totals.

Tier I Residents

a) Warnings -a verbal or written caution that continuation or repetition of the offending behaviour will constitute more serious sanctions in the future.

b) Community Service -tasks or roles assigned as sanctions, which contribute positively to the reputation, welfare or condition of the Residence or surrounding community.

c) Disposal/Removal of Items -removal of items from the Residence that violate the Residence Community Living Standards.

d) Educational Sanctions -tasks assigned as a sanction designed to promote learning and development.

e) Fines -a sanction applied to a Resident whereby they are required to pay a monetary fee.

f) Loss of Privileges -a sanction that places restrictions on certain privileges of the Resident.

g) Restitution -payment for damage or loss experienced by Georgia Green Student Residence, Staff, Residents, Guests or others.

Tier II Residents

h) All Tier I Sanctions.

i) Communication Ban -a sanction that limits the privilege of a Resident to communicate freely with another Resident.

j) Transfer/Relocation -a sanction that will reassign accommodation within the Residence Complex.

k) Persona non grata (PNG) or Trespass Notice -a sanction given to an individual who is denied the privilege to enter Residence. The PNG individual is also prohibited from attending any residence events which occur outside of the building. A copy of the PNG letter is filed with the Barrie Provincial Police Dept. A PNG individual found or seen in residence at any time will be reported to The Barrie Provincial Police and may be subject to further sanctions under Residence policies.

l) Denial of Readmission to Residence -a sanction given to a Resident who will not be permitted to live in residence in the future.

m) Residence Probation -a sanction applied as a deterrent against future violations. Any future violations of the RCLS of any kind may result in eviction.

n) Behavioural Contract -a signed contract between a Resident and Residence Management addressing behaviour that may or may not be covered by the RCLS, to comply with conditions of conduct and to refrain from specified conduct as detailed in the Behavioural Contract. Violations of the terms a behavioural contract may lead to eviction.

Tier III Residents

o) All Tier I and II Sanctions.

p) Eviction -termination of the Resident's Student Residence Agreement (contract) with the Residence.

q) Recommendation for Charges of Non-Academic Misconduct -a sanction where Residence Staff make a formal recommendation to Georgian College to investigate and/or charge the Resident with non-academic misconduct.

PRIMARY & SECONDARY CONTACTS

Every resident is required to identify a person as their Primary Guarantor. It is suggested that this person is a parent or legal guardian of the resident, as they serve as an emergency contact. They may also be contacted if any other significant concerns or problems arise with the resident, such as significant violations of the Residence rules, late payments or fees, or concern for their well-being.

PRINCIPLES OF NATURAL JUSTICE & PROCEDURAL FAIRNESS

The Principles of Natural Justice and Procedural Fairness must prevail in Judicial Procedures to uphold the principle that justice must not only be done, but be seen to be done. The principles are explained below:

(a) The Resident has the right to be informed of the allegation(s) of Offense(s).

(b) The Resident is entitled to an opportunity to respond to allegation(s) of Offense(s) at a meeting with Residence staff and is also entitled to a reasonable notice of the time, place and nature of the meeting.

(c) The Resident is presumed not to be guilty of the alleged Offense(s) until an impartial and unbiased Decision-maker has determined the Offense(s).

(d) The Resident is entitled to reasonable disclosure of evidence of the Incident Report prior to a decision. Fact-finding occurs at a meeting with the Decision-Maker.

(e) At meetings to discuss level three violations, the Resident is entitled to call a reasonable number of witnesses to the

meeting to discuss alleged Offense(s). This must be arranged with the decision-maker prior to the meeting.

(f) The Resident is entitled to be advised in writing of the Decision about the alleged Offense(s) and the Sanction(s) applied (if any). The Decision about guilt or innocence and any associated Sanction(s) should be made within a reasonable time.

STANDARD OF PROOF

The information necessary to prove that an offense has occurred is referred to as the standard of proof. Outside of a court of law, the model used by Georgian Green Student Residence is called the BALANCE OF PROBABILITIES. The standard of proof has been met if at the conclusion of an investigation, based on all credible information, the Residence staff believes that the incident reported probably occurred. This means that the information provided in the Incident Report and in the judicial meeting demonstrated that the violation is more likely than not to have occurred. The standard of proof for criminal cases is beyond a reasonable doubt, which does not apply in Residence Judicial Procedures.

INCIDENT REPORTS & JUDICIAL MEETINGS

A summary of the Judicial Process is presented in the chart following this section.
Residence staff will record behaviours, actions or negligence that may be Violations against RCLS in Incident Reports. When necessary, the Incident Report may also include appendices, such as e-mails, photographs, or Security, Police, or Fire reports. Residence staff will notify the Resident(s) of the alleged Offense(s) and will notify them of a meeting to discuss the matter.

The purpose of a Judicial Meeting between a Resident and a Residence staff member is to investigate allegations of violations detailed in an Incident Report. This is the opportunity for Residents to be heard and explain their behaviour to the Residence staff member. While these meetings must comply with the Principles of Natural Justice and Procedural Fairness and may result in formal sanctions, they are not designed to be highly formal in nature. At the conclusion of the meeting the Residence staff member will follow-up with the Resident in writing with a Decision Letter, which will outline all necessary decisions about violations, sanctions and any related deadlines. If the Resident fails to attend the Judicial Meeting with the Residence staff member, the Residence staff member may choose to proceed and make a decision based upon all evidence available.

<table>
<tr><th colspan="3">GEORGIAN GREEN STUDENT RESIDENCE JUDICIAL PROCESS</th></tr>
<tr><td colspan="3">INCIDENT REPORT
Alleged violations of the RCLS are documented by Residence staff in an Incident Report</td></tr>
<tr><td colspan="2">ALLEGED LEVEL 1, 2 & 3
VIOLATIONS JUDICIAL MEETING WITH RLC
Resident(s) meet with the CA
to review the Incident Report.</td><td>ALLEGED VIOLATIONS OF BEHAVIOUR CONTRACTS AND/OR SERIOUS LEVEL 3 VIOLATIONS:
JUDICIAL MEETING WITH RM
(OR DESIGNATE)
Resident(s) meet with the
GM to review the Incident Report</td></tr>
<tr><td>DECISION LETTER
CA communicates decision about allegations, violations, and sanctions to Resident(s) in writing.</td><td>INCIDENT REFERRED TO CA/RM
In situations where Resident(s) are repeat offenders or Level 3 violations are assessed, the Incident will be referred to the RM.</td><td>DECISION LETTER
Residence Manager (RM) communicates decision about allegations, violations, and sanctions to Resident(s) in writing.</td></tr>
</table>

*Note: when the person/position identified is not available, their designate will assume their role in the process.

RESIDENCE EMERGENCIES

Although the three levels of Violations and the Judicial Procedures are intended to apply to most situations related to behaviour, there are conditions that warrant a heightened level of concern for safety, security, health and wellbeing. These conditions require special authority and guidelines. The following definitions and procedures ensure a swift, effective response to conditions to protect Residents, guests, staff, the community and the Institution. In consultation with the College and its threat assessment and emergency procedures, the Residence Manager is granted extraordinary authority to respond to Residence Emergencies.

DEFINITION OF A RESIDENCE EMERGENCY

The Residence Manager is authorized to determine if Residence Emergency conditions exist, which is defined by any one of the following:

(a) evidence that a Resident, student, or staff has been harmed or appears to be in danger of harm,

(b) evidence that a Resident, student, or staff has harmed or poses a threat to harm another individual or the community,

(c) evidence that a Resident, student, or staff has inflicted self-harm or appears to be in danger of doing so.

RESIDENCE EMERGENCY PROCEDURES

The Residence Manager is authorized to:

(a) suspend other rules in order to invoke a swift response to a Residence Emergency

(b) turn the matter immediately over to appropriate authorities

(c) immediately relocate the Resident(s) involved within the Residence or off campus, pending a meeting with the Resident

(d) authorize an Exclusion, which takes effect immediately and without notice, pending a meeting with the Resident. This means that the individual:

a. is prohibited from accessing any service or facility of the Residence.

b. may be escorted from the Residence and/or the adjoining properties by the city police.

(e) determine Sanction(s) at Levels 1, 2, and 3, following a meeting with the Resident.



Emergency

Emergency: EMS 9-1-1
Front Desk 7070

Security 705-722-5100 Ext. 5100

Important Contacts:

Hospitals:
Royal Victoria Hospital 705-728-9802
Located At: 201 Georgian Drive, Barrie

Georgian College: 705-728-1968

Residence:
Georgian Green Student Residence:
140 Bell Farm Rd., Barrie, ON L4M 5K5 • Phone: 705-739-0388
Email:info@georgiangreen.com
Web: www.georgiangreen.com

Residence Professionally Managed & Independently Owner & Operated

Transportation

Bus
As a student with Georgian College, you should have been provided a ONE card that grants you access to free public transit.

Transit Routes: 705-739- 420 • transit@barrie.ca

GO Transit: 888-438-6646 • www.gotransit.com

Ontario Northlander: 800-461-8558
www.ontarionorthland.ca

Taxi
Barrie Taxi LTD. 705-721-7777
Deluxe Taxi 705-728-4444
Alliance Taxi 705-503-7777

Medical

Hospitals
Royal Victoria Hospital 705-728-9802
201 Georgian Drive

Telehealth Ontario 1-866-797-0000
(24 hour access to registered nurses)

Mobile Doctors
As a Georgian College student, you may have health insurance coverage. They offer both International Student Health Insurance and Health Insurance through GCSA. Both insurance plans offer medical attention through a mobile doctor service.

My Student Plan
https://www.mystudentplan.ca/myvirtualdoctor/en/home

Guardme International Plan

https://www.guard.me/georgian/mobileDOCTOR

Pharmacies
Shoppers Drug Mart
567 Cundles Rd E. (705)-728-5407

Guardian ProCare Pharmacy
125 Bellfarm Rd. (705))-722-7474

Rexall Pharmacy
353 Duckworth St. (705)-739-0027

Banks
ScotiaBank – 44 Collier St. (705)-726-0217

TD Bank – 327 Cundles Rd E. (705)-728-7878

Royal Bank (RBC) – 405 Bayfield St. (705)-728-0999

CIBC – 363 Bayfield St. (705)-737-2411

Grocery Stores
Robert's NoFrills 1-866-987-6453 - 319 Blake Street

Zehr's 705-739-5002 - 201 Cundles Road East

Metro 705-722-8284 - 400 Bayfield

Food

Restaurants
Boston Pizza 705-797-0550 447 Cundles Rd East
State & Main 705-722-0817 467 Cundles Rd East
The Works Burgers 705-739-6757 137 Dunlop Street East
Kensingtons Burger Bar 705-725-1667 40 Dunlop Street East
Donaleighs Irish Pub 705-252-7733 28 Dunlop Street East

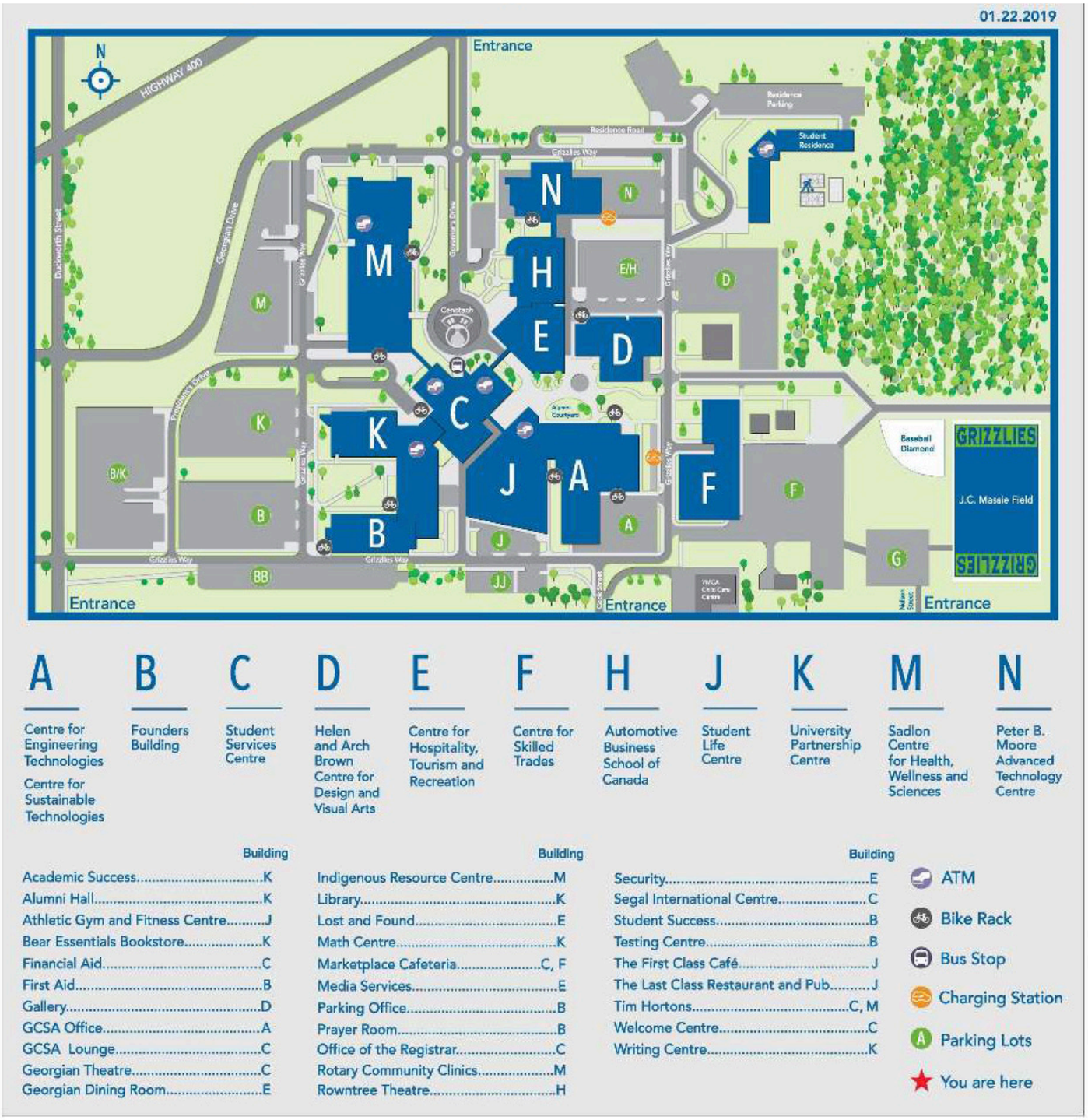
Take Out
Swiss Chalet 1-866-439-0439
Pizza Pizza 705-737-1111
Pizza Nova 705-310-3300
Topper's Pizza 705-739-1717
Asia Wok 705-734-1689

All food deliveries must be picked up by the resident within a reasonable time after being delivered. If a resident fails to pick up their delivery, it will be disposed of by staff. For more ideas where to eat, ask an RA!

Uber Eats

SKIP THE DISHES

Campus Maps



A Centre for Engineering Technologies; Centre for Sustainable Technologies

B Founders Building

C Student Services Centre

D Helen and Arch Brown Centre for Design and Visual Arts

E Centre for Hospitality, Tourism and Recreation

F Centre for Skilled Trades

H Automotive Business School of Canada

J Student Life Centre

K University Partnership Centre

M Sadlon Centre for Health, Wellness and Sciences

N Peter B. Moore Advanced Technology Centre

	Building
Academic Success	K
Alumni Hall	K
Athletic Gym and Fitness Centre	J
Bear Essentials Bookstore	K
Financial Aid	C
First Aid	B
Gallery	D
GCSA Office	A
GCSA Lounge	C
Georgian Theatre	C
Georgian Dining Room	E

	Building
Indigenous Resource Centre	M
Library	K
Lost and Found	E
Math Centre	K
Marketplace Cafeteria	C, F
Media Services	E
Parking Office	B
Prayer Room	B
Office of the Registrar	C
Rotary Community Clinics	M
Rowntree Theatre	H

	Building
Security	E
Segal International Centre	C
Student Success	B
Testing Centre	B
The First Class Café	J
The Last Class Restaurant and Pub	J
Tim Hortons	C, M
Welcome Centre	C
Writing Centre	K

- ATM
- Bike Rack
- Bus Stop
- Charging Station
- Parking Lots
- You are here

Notes:

Notes:



Georgian Green STUDENT REZ


Georgian Green
STUDENT REZ
www.georgiangreen.com